

**BelovED Community Charter School**  
**Board of Trustees Meeting**  
**Thursday, April 15, 2021, 6:00 PM**  
**508 Grand Street**  
**Jersey City, NJ 07302**  
**Virtual meeting via Zoom video conference**

**Minutes**

The meeting was called to order at 6:04 pm by Nicole Jackson, President of the Board.

Statement of Compliance read at the April 15, 2021 meeting:

This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers, Jersey Journal and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. Due to the public health emergency in the State of New Jersey, the Board will be conducting a virtual meeting.

Directions for accessing the virtual public meeting were posted on the School website: [www.belovedccs.org](http://www.belovedccs.org). We very much welcome input from the public. Because this is a virtual meeting, public comment will be handled in accordance with Board procedure.

**I. Roll Call**

Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/21	X	
Jessica Lisboa	6/30/22	X	Joined mtg at 7:12pm
Salvatore Risalvato	6/30/21	X	
Sheridan Bell	6/30/22	X	
Sam Mikhail	6/30/21	X	
Kathy Mone	6/30/23	X	

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Adam Hermans – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf, School Business Administrator/Board Secretary, BCCS

William Fitzpatrick – Associate School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

Maggie Johnson, new Board member

No members of the public were in attendance.

## **II. Approval of the Minutes from the Regular Board Meeting of February 18, 2021**

Motion by: S. Risalvato.

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato, K. Mone

No: None

Absent: J. Lisboa at the beginning of the meeting

Ms. Maggie Johnson was sworn in as a new Board member and participated in all voting matters for the remainder of the meeting.

## **III. Academic Report**

**2021-04-15-01.** Resolved, The BCCS Board of Trustees approves adding three new items for SY22 to the Business Agenda as items 13, 14 and 15. See below.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, S. Mikhail, K. Mone, S. Risalvato, M. Johnson

No: None

Absent: J. Lisboa

## **IV Human Resources**

1. **2021-04-15-02.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for the school year 2021-2022:

Hire	Position	Salary	Start Date	Attendance Bonus
Darren Harper	Teacher	\$64,000	Sept. 1. 2021	\$750
Leonard Philip	Teacher	\$65,000	Sept. 1. 2021	\$750
Madeline Baptista	Counselor	\$62,000	Sept. 1. 2021	\$750
Enessa Holmes	Teacher	\$63,000	Sept. 1. 2021	\$750
Lindsay Uhlinger	Teacher	\$67,000	Sept. 1. 2021	\$750
Kate Piluso	Teacher	\$67,000	Sept. 1. 2021	\$750

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

2. **2021-04-15-03.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2020-2021:

Hire	Position	Salary	Start Date	Contract
Olga De Almeida	MS Office Manager	\$45,000	April 19, 2021	12-month

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

3. **2021-04-15-04.** Resolved, The BCCS Board of Trustees approves the following Counselor Summer Stipends for summer 2021. The stipends can be paid by the Mental Health Support portion of the Esser II Grant.

Name	Duration	Amount
Diana Ahmed	2 weeks	\$3,000
Yolanda Rambert	2 weeks	\$3,000
Beatriz Castillo-Gonzalez	2 weeks	\$3,000
Maria Cota-Robles	2 weeks	\$3,000
Latasha George	2 weeks	\$3,000
		\$15,000

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

4. **2021-04-15-05.** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements:

Employee	Position	Effective Date	Status
Hamsa Baki	Teacher	June 30, 2021	Resignation
April Brown	Teacher	June 30, 2021	Resignation
Stephen Cunningham	Teacher	June 30, 2021	Resignation
Erica Moore	Teacher	June 30, 2021	Resignation
Smitri Guliani	Teacher	June 30, 2021	Resignation

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

## V. Field Trips

5. **2021-04-15-06.** Resolved, The BCCS Board of Trustees approves the following Field Trips:

Date	Grade	Activity/Destination	Amount
Fri., April 23	6th	Hiking – Ramapo Valley Res., Mahwah	\$1,010
Fri., April 30	7th	Hiking – Ramapo Valley Res., Mahwah	\$1,010
Fri., May 7	8th	Hiking – Ramapo Valley Res., Mahwah	\$1,010

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

## VI Business

1. **2021-04-15-07.** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$332,637.56 for the period 3/19/21 – 4/15/21.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

2. **2021-04-15-08.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 4/30/21 and 5/15/21 each in the amount of \$540,000 and \$540,000, respectively. Payroll amounts include Employer Payroll Taxes.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

3. **2021-04-15-09.** Resolved, The BCCS Board of Trustees approves the March Board Secretary Report and its submission to the NJ DOE.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

4. **2021-04-15-10.** Resolved, the BCCS Board of Trustees approves the expenditure of \$3,495 for the renewal of 500 Edu Typing licenses for the period July 1, 2021 to June 30, 2022.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

5. **2021-04-15-11.** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,639.64 to Vector Solutions for SafeSchools Online Staff Training system and School Bus Safety Driver Bundle for the period July 1, 2021 to June 30, 2022.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

6. **2021-04-15-12.** Resolved, the BCCS Board of Trustees approves the expenditure of \$304.80 to Vector Solutions for overage charges for the SafeSchools Online Staff Training system and School Bus Safety Bundle for the period July 1, 2021 to June 30, 2022.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

7. **2021-04-15-13.** Resolved, the BCCS Board of Trustees approves the expenditure of \$23,502.10 for the renewal of the Renaissance Star 360 licenses for the period June 1, 2021 to June 30, 2022.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

8. **2021-04-15-14.** Resolved, the BCCS Board of Trustees approves the expenditure of \$3,950 to Soriano Landscaping for landscaping services from April through November 2021.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

9. **2021-04-15-15.** Resolved, the BCCS Board of Trustees approves the expenditure of \$5,500 for labor and materials to repurpose a former computer lab into a regular size classroom and a small group instructional room.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato  
No: None

10. **2021-04-15-16.** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,654 to American Bankers Insurance Co. of Florida for the flood insurance annual renewal effective 05/19/2021.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato  
No: None

11. **2021-04-15-17.** Resolved, the BCCS Board of Trustees approves the expenditure of \$5,250 to The Benefits Consulting Group Inc. for the extension of the Owners Liability Insurance policy for the construction of the multi-purpose room addition through October 2021

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato  
No: None

12. **2021-04-15-18.** Resolved, the BCCS Board of Trustees approves the SY2021 – 2022 School Calendar.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato  
No: None

13. **2021-04-15-19.** Resolved, the BCCS Board of Trustees approves the expenditure of \$13,600 for the Whetstone instructional coaching program for SY 22.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato  
No: None

14. **2021-04-15-20.** Resolved, the BCCS Board of Trustees approves the expenditure of up to \$10,725 for the Naviance college preparation program for students for SY22.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

15. **2021-04-15-21.** Resolved, the BCCS Board of Trustees approves the expenditure of \$122,400 for SY22 for the Learning Language Network program to provide two full-time foreign language teachers at the high school level.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

## **VII. Other Business/New Business**

The Board agreed to make a policy of recognizing Founding Staff Members for their service to the school.

Special Education Medicaid Initiative:

- 2021-04-15-21.** Resolved, the BCCS Board of Trustees approves the adoption of the SEMI Program Action Plan and delivery to the Executive County Superintendent.

Motion by: S. Risalvato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, M. Johnson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

## **VIII. Public Comment on Non-Agenda Items**

The meeting was adjourned at 7:30pm